Practice EHR | User Guide

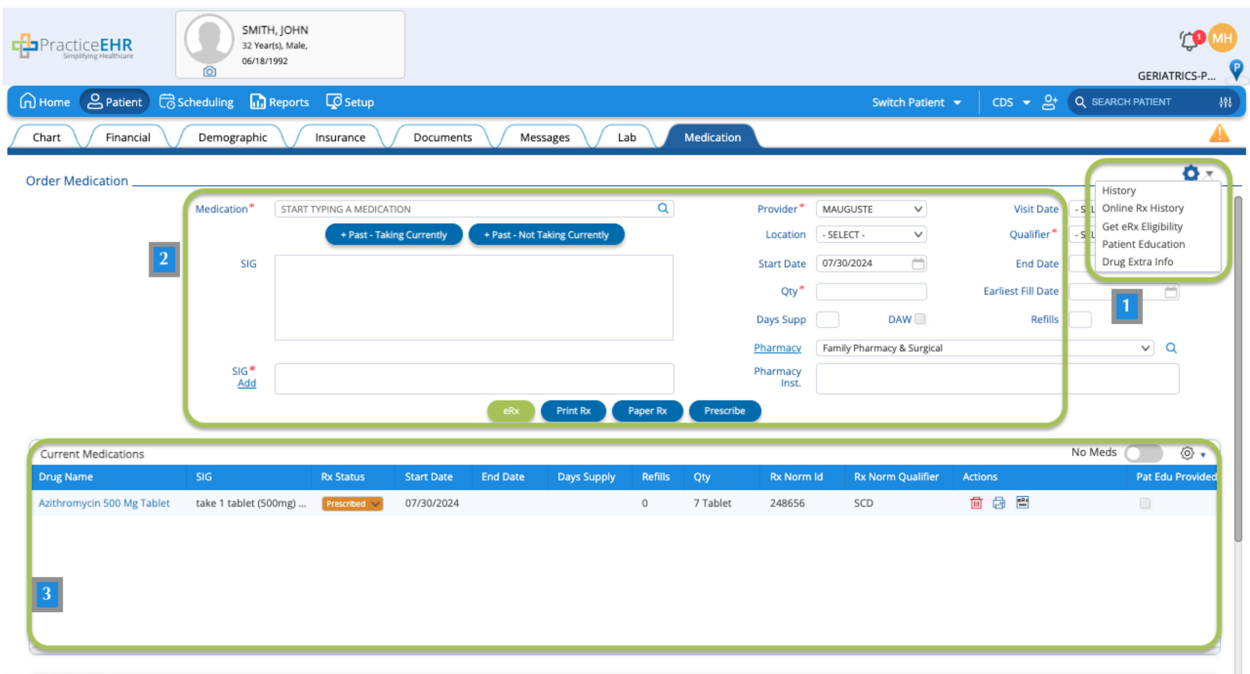
Patient Module | Part 6

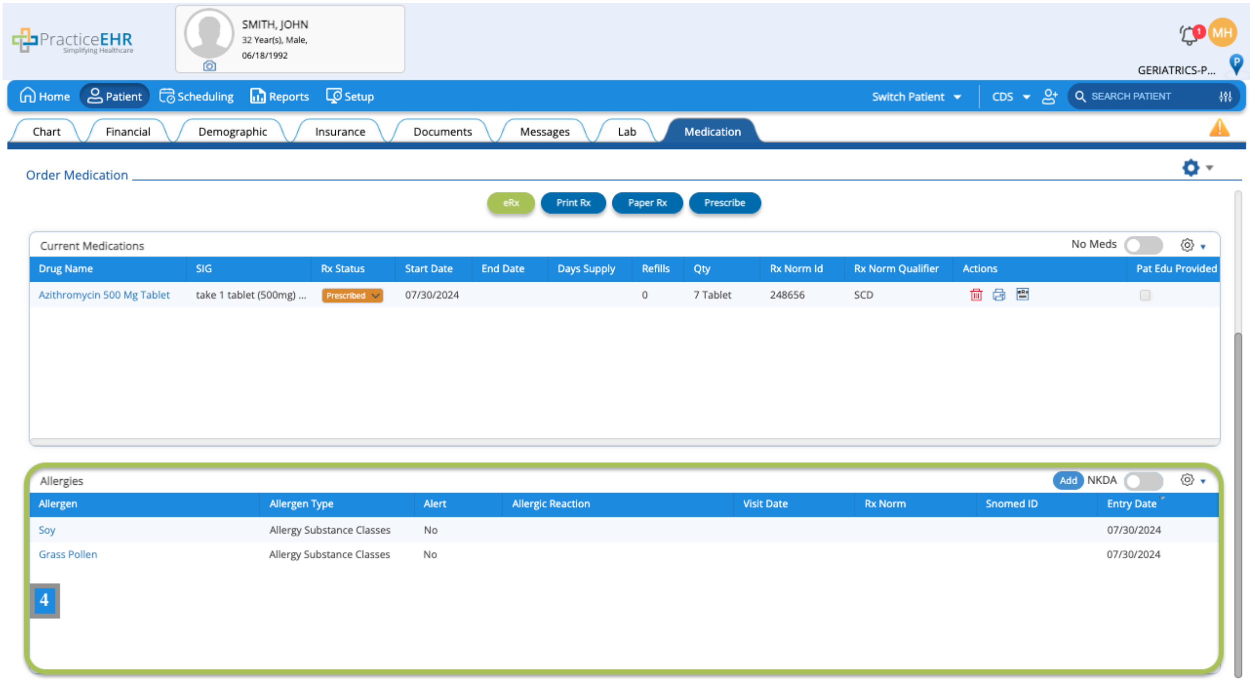
Patient Module

The "Patient" module offers extensive information related to a patient's clinical and financial information. A user can add, view, and edit general and visit-specific patient information through the Patient module.

1. Medication

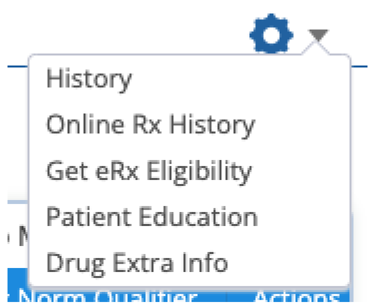
The Medication tab of the Patient module serves two main functions, i.e., ordering medication and reviewing current medications.





1. *Gear Icon*

The blue gear icon in the top right corner of the screen can be used to take different actions:



- **History:** By clicking “History,” the user can view past medications added to the patient’s medication list using Practice EHR.
- **Online Rx History:** This option allows the user to review a list of patient’s past medications prescribed and administered outside of the practice. This list will only appear once the “**Drug Hist Consent**” box is checked within the Demographic tab. After checking the box, the user can return to the

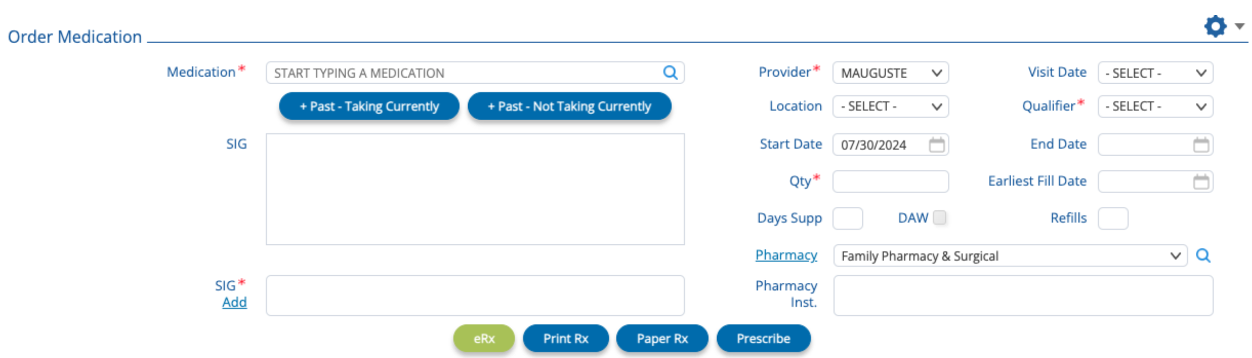
Medication tab, click on the blue gear icon, and select "**Get Patient Eligibility**." Once done, the user can review the Online Rx History.

- **Get Patient Eligibility:** This option can be used as an eligibility test for the patient, as discussed above.
- **Patient Education:** The user can select a drug from the search box of the "**Order Medication**" section and then select the "**Patient Education**" option from the drop-down menu of the gear icon to view or print information on the drug's safe use.
- **Drug Extra Info:** The user can add additional information on the selected drug and update extra drug info, which is saved with the medication order.

2. Medication Order

The user can order medication by following these steps:

- Enter the name of the medication in the search query, and select the required drug/medicine. If necessary, the user can search for the medicine from a drug browser using the magnifying glass icon.

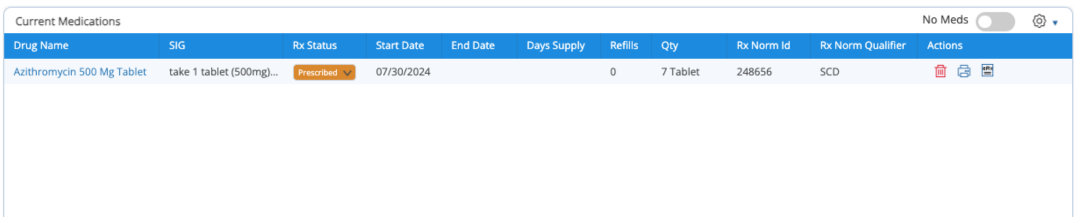


- Once the medicine is selected, choose the required dosage from the SIG box.
- Select provider. The user can also select a Visit Date, which automatically populates the Provider field.

- Enter the qualifier, i.e., tablet, capsule, packet, etc., and the respective quantity.
- Select the pharmacy if specified by the patient in the Demographic tab.
- Click "**eRx**" to send an e-prescription to the pharmacy. Otherwise, the user can click "**Print Rx**" to provide the patient with a print of the prescription. The "**Paper Rx**" option can be used when the provider paper-prescribes the medication through handwriting.

3. Current Medications:

Once prescribed, the medication will move into the "**Current Medications**" tab.



- From the list, a user can click on a medication to view the prescription details.
- The user can change the Rx Status to "**Ordered**," which will turn the label against the medication to a green color.
- Once changed to "Ordered," five signs will appear before the individual medication, each serving a particular purpose.

  - The **red trash can** icon can be used to delete a medication from the list.
  - The user can print a prescription for the medication using the **print icon**.
  - The **red hand icon** can be used to signal the pharmacy to stop the order process.

- The **two-arrows-making-a-box icon** can be used to renew and resubmit the prescription.
- The last icon, having an **Rx with a cross**, can be utilized to cancel the prescription.

4. Allergies:

This section enlists patient allergies entered by the user. The "**NKDA**" box must be checked to document that the question regarding allergy was confirmed by the patient.